

Briarwood Trace, HOA

Board Meeting

October 9, 2019

**Location: Your HOA Corporate Office
1105 W. Main St, Greenfield, IN 46140**

The meeting was called to order at 6:30 pm

Roll Call:

Mike Law-Present

Jonathan Martel-Present

Scott Matherlee-Present

Jacqueline Negri-Present

Raychel Gates-Present

Joe Shelton-Present

Your HOA:

Nichole Brooks-Present

Erica Reveles-Present

Kesha Robinson-Present

Financials:

- Board spoke of past due amounts and how to move forward. Your HOA will send a list of high balance past due assessments for approval to send last chance letters before sending to the attorney for collections. All other outstanding amounts will be carried over to 2020 Annual Assessments.
- Board updated the 2020 Annual Assessment Due Date to be Jan. 1st. Late fees will be assessed Feb. 1st - \$25, Mar. 1st - \$25, Apr. 1st - \$25. Notice of this will be sent to the homeowners and also updated on the community website.
- Board asked for an updated on the current budget and actual spending to see if there were extra funds for Christmas lights. Kesha will speak with Tim and follow up with the board in 1 week.
- Board requested that the homeowners be reminded to set up an online account to make online payments and also see account history.

Website update

- There will be a "Voting" page for holiday decoration contests. Johnathan asked that pictures be shown to vote for a numbered picture. Your HOA will update the website.

Inspections:

- The board expressed concerns about Architectural request forms not being submitted and homeowners building fences, sheds, and other additions to their homes without permission to do so. Letters will be sent and attorney action will be taken if necessary.
- There was some concern about parking too closely to stop signs and fire hydrants because of the possible danger. Erica will call the county to see if they can put a yellow line 10ft from all stop signs and hydrants in the community.

Vendors:

- Jonathan discussed bids from Hefernan for Christmas lights at entrance and island. It is a multi year bid including a 10% discount if they sign up within two weeks of proposal. This includes 9 trees and 3 large bushes. They provide the lights. The roundabout does not have power so it would have to be solar powered. The board would provide lighting for that. The first year is \$2,407, second year is \$1,925.
- A bid was also provided from BLC to put up lights for \$750 and \$300 to take down. Raychel is looking into getting a third bid from a different vendor. Jonathan is going to ask Hefernan for an extension on the 10% discount if needed. There were no new bids to review as there is a two year contract with BLC that will be up next season, as well as the contract with the pond vendor (Leistners).

Next BOD meeting:

Wednesday, January 22, 2020, @ 6:30 pm

Location-Wooden Bear Brewing Co. 21 W North St. Greenfield, IN 46140

Meeting adjourned at 8:15 pm